Benefits

Visitapp greets the visitors to your premises in a more welcoming and up to date way than signing a name badge

✔ Improved image for reception via a high tech Visitor Management System

✔ User friendly operation - so that your guests can simply tap in

✔ 100% accurate management information of who is on the premises at any time

✔ Better safeguarding strategy including 'roll call' and 'person search' functions

✔ Recording of late students and those leaving site early (option of saving to MIS)

✔ GDPR compliance

✔ Optional evacuation app for mobile phones and tablets

The system allows staff and contractors (and even students) to scan in upon arrival and exit, so that you know who is on the premises at any given time.

📁 Document Storage

Track, store and monitor important documents and certificates for your visitors to ensure safeguarding compliance

🖥 Web Based

With a web based front and back end the system can be managed and monitored from any web enabled device

🔒 Access Control

VisiTapp links to your access control system and can allow or deny access based upon a visitor's status

✉ Email Alerts

Alerts to notify hosts that their visitors have arrived as they sign in

🛡 Safeguarding

The system interacts intelligently with the visitor based upon the visitor type

🕐 Time & Attendance

TA data is recorded by the system which can be reported on from VisiTapp or fed back to an MIS or payroll system

GDPR Compliant ✔

☰ Student Late

Students that are late or leaving early can log the time and reason for their lateness or early departure

🖥 Digital Signage

Display messages and welcome VIPs with one of our large touch screen PCs

⚠ Roll Call

If there is an emergency evacuation VisiTapp will tell you who is on site and where they were last seen by the system

🗄 MIS Write-Back

Student attendance marks and late reasons written back to the MIS in real time

👥 Event / Group Bookings

Express check in for groups of expected visitors or parties

🔗 Dynamic Provisioning

User data automatically provisioned from MIS, HR or any other database(s)

Enhance safeguarding with VisiTapp

Cost Effective GDPR Compliant Visitor Management

VisiTapp will enhance and improve your current safeguarding procedures. Developed to enhance Prevent and Safeguarding strategies, each visitor is given a profile according to type
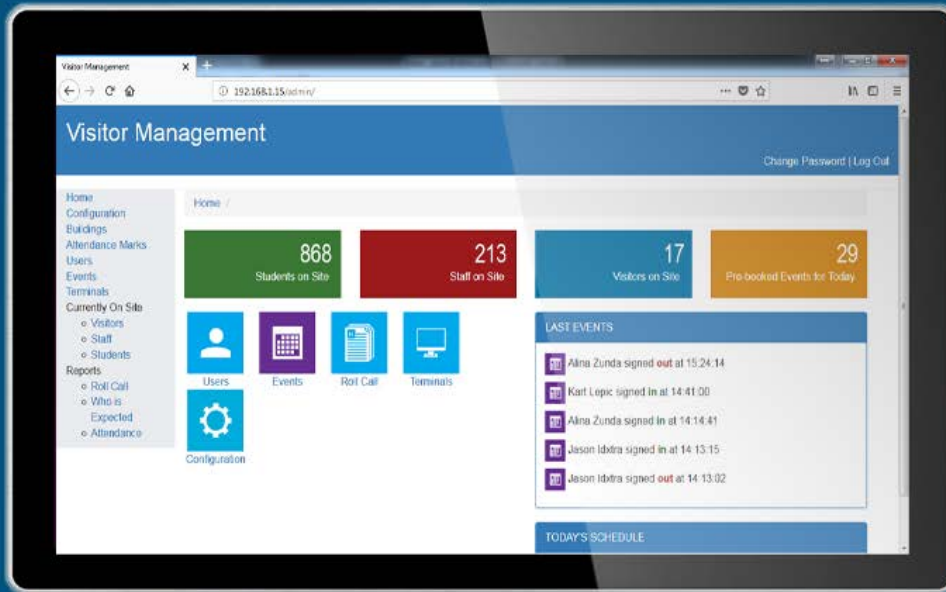
VisiTapp gives a clear indication of who is currently on site. Late students can self register their time of arrival and reason for lateness using the touch screen

Documents can be uploaded in batches of 5 for any person. Documents can easily be viewed, downloaded, enabled or disabled from a person's profile

When a pre-booked visitor arrives they simply tap in part of their name and select themselves to sign in. The system then sends an email alert to the host to announce the arrival

Get Browsing!

VisiTapp is a secure web application hosted on your network
It's packed full of features that allow you to see who's in, who's out and who's expected

Roll Call

If there is an emergency evacuation VisiTapp will tell you who is on site and where they were last seen by the system

VisiTapp gives a clear indication of who is currently on site, as well as who has been to site today and already left.

With optional panic button Roll Call reports can be sent direct to a network printer and or emailed in CSV or PDF format

Email Alerts & MS Outlook Integration

Host receives an email notifying them of the arrival of their guest

To schedule a meeting and invite attendees create a new appointment in the Outlook calendar

When a pre-booked visitor arrives they simply tap in part of their name and select themselves to sign in. The system then sends an email alert to the host to announce the arrival

Safeguarding

Visitapp will enhance and improve your current safeguarding procedures

Create you own roles for your different types of visitor and the system will allow only visitors that meet your predefined criteria to Sign In to the system
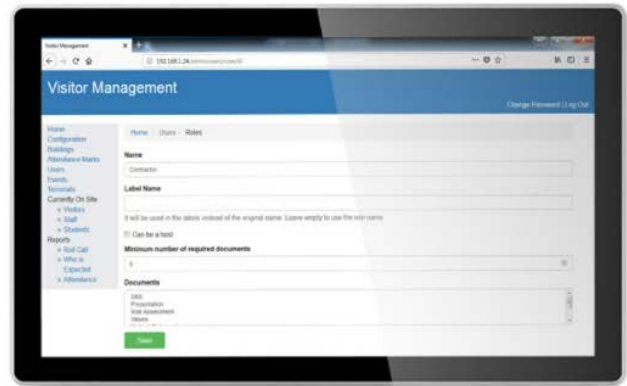
This can be controlled by you from the web based back office or automatically based upon expiration of or missing documentation / certification

Prevent visitors from signing In if they do not meet your control measures

Developed to enhance Prevent and Safeguarding strategies, each visitor is given a profile according to type. For example a contractor may simply need to complete a Risk Assessment form, accept the College's Values Agreement and provide proof or DBS clearance to get in.

But a visiting lecturer would complete all of these steps but also send any presentation materials ahead so that they can be checked before being presented to students
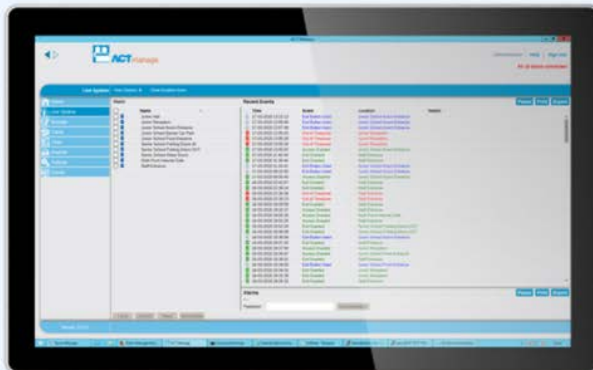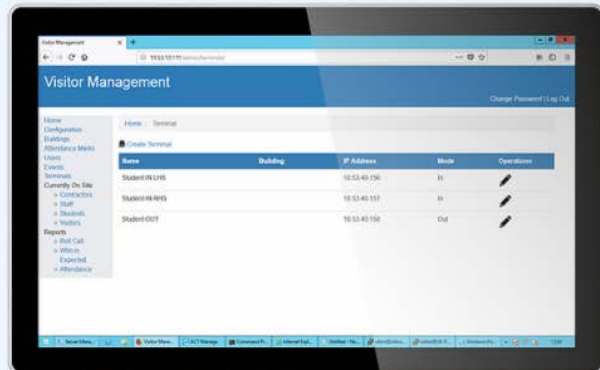

Access Control

Provision your current access system with users and cards

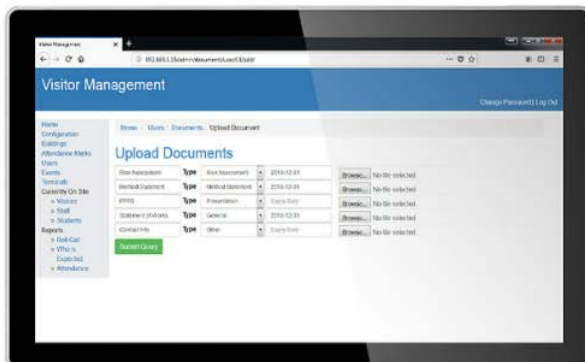## Use your existing access system to track card holder's last known location

VisiTapp monitors the Access Control system and knows where each card holder last swiped.

Individual readers or doors can be configured to send swipe events to the MIS and mark attendance.
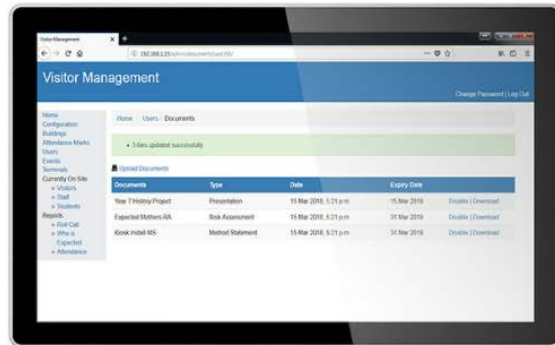
Secure Document Storage

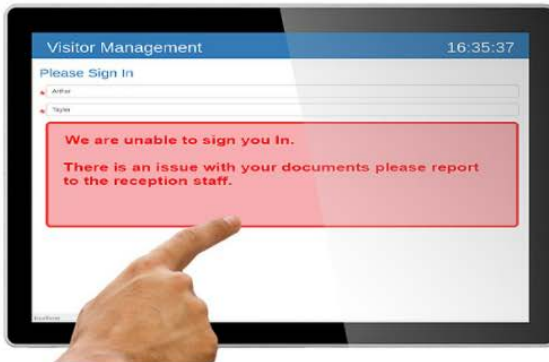## Store important info and docs relating to your visitors & contractors electronically

Documents can easily be viewed, downloaded, enabled or disabled from a person's profile

Documents can be uploaded in batches of 5 for any person.

Give documents a friendly name, set the type and expiry date if required and browse to upload.

Prevent visitors or contractors from signing in if their documents have expired

Time & Attendance

- ✔ Count students, visitors and staff In and Out
- ✔ Saving of attendance marks into registers
- ✔ Include events from Access Control readers
- ✔ Display events on multiple large screen displays

- ✔ Print off or email attendance reports of persons On and Off site
- ✔ Time & Attendance reports (showing time spent on site)
- ✔ Deploy multiple POE card readers to monitor any area

Late students can self register their time of arrival and reason for lateness using the touch screen.

The student selects their year or registration group, types part of their name and selects their name from the list.

The system stores the student details, the time and reason for lateness and can print a late slip for the student to present to the lecturer and or mark the event in the MIS register along with the reason and a note to say that it was recorded by VisiTapp.